

13 December 2024

Dear Shareholder,

## Grainger plc Notice of Annual General Meeting

Thank you for agreeing to receive your shareholder communications from Grainger plc electronically. I am pleased to let you know that the following documents are available to view on the Investor pages on our website <https://corporate.graingerplc.co.uk/investors>

- Notice of our 2025 Annual General Meeting ('AGM')
- Annual Report and Accounts 2024

Please read these documents carefully. If you have any doubt about the action you should take, please contact your stockbroker, bank manager, solicitor, accountant or independent advisor.

The AGM is due to take place at 2pm on 5 February 2025 at Grainger plc, Citygate, St James' Boulevard, Newcastle upon Tyne NE1 4JE.

If you wish to attend the AGM, please print the Notice of AGM and bring it with you as it will speed up your entry into the meeting.

Shareholder attendance at the AGM is in person. In addition, as was the case for last year's AGM, the Company will also provide facilities so that Shareholders can ask questions of the Board remotely, by emailing me directly ([sfitzgerald@graingerplc.co.uk](mailto:sfitzgerald@graingerplc.co.uk)), which will be answered and published on the Company's website in advance of the AGM.

Shareholders are strongly urged to cast their votes by proxy in advance of the AGM in order to ensure that their votes are counted. All votes will be held by poll so that all proxy votes are included.

## Online Proxy Voting

If you would like to vote on the resolutions, please send us your vote by completing your proxy form, online through the Shareholder portal at [www.signalshares.com](http://www.signalshares.com). The person you appoint need not be a shareholder of the Company.

You will require your username and password in order to log in and vote. If you have forgotten your username or password you can request a reminder via the Shareholder portal. If you haven't previously registered to use the portal you will require your investor code ("IVC") which can be found above.

The completed form needs to be received by our registrars, Link Group, before 2pm on 3 February 2025. Alternatively, you can vote via the LinkVote+ app, Proxymity, or CREST (please refer to the notes to the Notice of AGM).

Voting by proxy does not affect your right to attend the AGM and vote in person. If you have any questions regarding voting online or finding documents on the website, please contact Link Group at [shareholderenquiries@linkgroup.co.uk](mailto:shareholderenquiries@linkgroup.co.uk) or call the Shareholder Helpline on 0371 664 0300 (Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate).

We are open between 09:00 – 17:00, Monday to Friday excluding public holidays in England and Wales.

Yours faithfully

Sapna FitzGerald  
Company Secretary